



**APPLICATION TO ASSIGN / RETAIN A VEHICLE REGISTRATION NUMBER**



You may take about 5 minutes to complete this form. You will need the following information to fill in the form:

- Vehicle registration number to be retained, and engine and chassis number of said vehicle
- Vehicle registration number of the new/existing vehicle to be assigned with the retained number and its engine and chassis numbers (where available)
- Vehicle owner's name and NRIC (Singaporeans, Singapore PRs and Malaysians) / Passport number (Foreigners other than Malaysians). For company or business, the company or business certificate number, name of company/business, name and NRIC (Singaporeans, Singapore PRs and Malaysians) / Passport number (Foreigners other than Malaysians) of the authorised person from the company or business

Please complete this application form and submit it with the requisite payment.

**For retention of vehicle registration number from an off-peak car / weekend car, please submit an application to break and reseal licence plate seal together with this application.**

\*I / We \_\_\_\_\_ (name) holder of \*\*NRIC / Passport / \*\*Company Registration No. \_\_\_\_\_ being the registered owner of motor vehicle bearing the vehicle registration number \_\_\_\_\_ with engine number \_\_\_\_\_ and chassis number \_\_\_\_\_, wish to assign this registration number as indicated:

Please tick (✓) the applicable box

<b>New vehicle to be registered in *my / our name</b>	<p><b>Option A</b></p> <p><input type="checkbox"/> A new vehicle bearing engine number _____ and chassis number _____ to be registered under *my / our name within 14 days. *I / We will pay the prescribed fee of \$100. However, if I do not register the vehicle with the number within 14 days, *I / We will pay an additional fee of \$1,200.</p> <p>A copy of the LTA's notification letter on the valid Temporary Certificate of Entitlement (TCOE) under the owner's name (either bid or transfer) and original/certified true copy of the sales agreement for the new vehicle must be furnished for verification.</p>
<b>Existing vehicle registered in *my / our name</b>	<p><b>Option B</b></p> <p><input type="checkbox"/> An existing vehicle bearing engine number _____ and chassis number _____ registered under *my / our name. *I / We will pay the prescribed fee of \$1,300. I attach duly completed form R06, "Application to Replace a Vehicle Registration Number" to replace the vehicle registration number of the existing vehicle with this retained number.</p>
<b>New / Existing vehicle to be registered in *my / our name within 12 months</b>	<p><b>Option C</b></p> <p><input type="checkbox"/> *My / our existing vehicle (from which the number was retained) is de-registered. *I / We will pay the prescribed fee of \$100. An additional fee of \$1,200 will be payable if the retained number is used on another of *my / our existing vehicle.</p> <p><b>Option D</b></p> <p><input type="checkbox"/> *My / our existing vehicle (from which the number was retained) is not de-registered. *I / We will pay the prescribed fee of \$1,300. *I / We understand \$1,200 will be refunded if the retained number is subsequently used for registration of a <u>new</u> vehicle in *my / our name.</p> <p>Please submit a duly completed form R06, "Application to Replace a Vehicle Registration Number" if you wish to use this retained number to replace the registration number of an existing vehicle.</p>

- (a) \*I / We understand that the vehicle registration number so assigned/retained cannot be transferred or cancelled, and there will be no refund of any payment made.
- (b) \*I / We will change the number plates on \*my / our existing vehicle from which the number was retained within 3 calendar days upon the approval of the application to assign/retain the vehicle registration number (Please refer to the payment receipt for the new registration number assigned to the existing vehicle from which the registration number was retained).
- Note:** It is an offence to keep or use the vehicle without displaying the vehicle registration number assigned to the vehicle. The penalty in the case of a first offence is a fine not exceeding \$1,000 or to imprisonment for a term not exceeding 3 months, and in the case of a second or subsequent offence, to a fine not exceeding \$2,000 or to imprisonment for a term not exceeding 6 months.
- (c) \*I / We declare that the particulars furnished in this application and other supporting documents are true and correct to the best of \*my / our knowledge and belief. \*I am / We are aware that furnishing any false or misleading particulars or documents in this application is an offence under Section 129 of the Road Traffic Act.

\* Delete if inapplicable  
 \*\* If vehicle is registered in a company's name  
 @ NRIC: Singaporeans, Singapore PRs and Malaysians  
 Passport No.: Foreigners other than Malaysians

Signature & Company's Stamp\*\*  
(if applicable) of Registered Owner

Date

Submitted by:

\*\* Name of Authorised Person : \_\_\_\_\_

\*\*@ NRIC/Passport No. of Authorised Person : \_\_\_\_\_

\_\_\_\_\_  
Name & NRIC No. of Submitter

**PLEASE COMPLETE THIS SECTION: FOR LTA / MOTOR FIRM'S USE**

A new vehicle registration number \_\_\_\_\_ has been assigned to replace the old vehicle registration number \_\_\_\_\_.

Staff's name:

\_\_\_\_\_  
Company's Stamp & Transaction Date