

## NOTIFICATION ON CHANGE OF OWNER PARTICULARS

You may take about 5 minutes to complete this form. You will need the following to complete the form:

- Name, NRIC (Singaporeans, Singapore Permanent Residents (PRs) and Malaysians) or Passport number (Foreigners other than Malaysians) of Asset owner, OR ACRA No./ Unique Entity Number (UEN)
- Name, NRIC (Singaporeans, Singapore PRs and Malaysians) or Passport number (Foreigners other than Malaysians) of a Director / Sole-proprietor / Partner whose name is listed in the Accounting and Corporate Regulatory Authority (ACRA) printout, or a manager who is authorised, in writing, by the named Director / Sole-proprietor / Partner to sign on this Form M19 on behalf of the company
- Contact number of Asset owner
- For change of name, new name of Asset Owner as indicated in Deed Poll
- For change of ID, new NRIC (Singaporeans, Singapore PRs and Malaysians) / Passport number (Foreigners other than Malaysians) of Asset Owner
- For change of registered address or mailing address, new registered address or mailing address

**IMPORTANT:**

Please read the information / instructions overleaf before completing this form.

Vehicle Registration No.     -     -

Name of Asset Owner: \_\_\_\_\_  
I declare that the particulars and documents(s) furnished in this notification are true and correct to the best of my knowledge.

#NRIC/Passport/  
ACRA No./ UEN: \_\_\_\_\_ Contact No.: \_\_\_\_\_

\*\* Name & NRIC/Passport No. of Director(s) / Partner(s) / Sole-proprietor / Manager \_\_\_\_\_ Signature & Company Stamp (if applicable) \_\_\_\_\_

Please tick ✓ the relevant box and fill in the new particulars.

**Change of:** Documents to be submitted:

(A) Name  Copy of NRIC (both sides) and Deed Poll New Name: \_\_\_\_\_

(B) Passport No.  Copy of New Passport (pages showing the passport number and particulars of the passport holder)  
Previous Passport No.: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_  
New Passport No.: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

(C) NRIC No.  Copy of New NRIC (both sides) (Please tick ✓ the box below to indicate reason for the change)  
Reason:  **Change in Citizenship**  
(Copy of Singapore Citizenship Certificate [both sides])  **Change to PR Status**  
(Copy of New Blue NRIC [both sides])  
 **Others** : \_\_\_\_\_  
(Please specify)

(D) Address  New Registered Address in Singapore  
(For individuals, please see Note (1) & (2) at the back of this page. For ACRA-registered business firm, please see Note (3) at the back of this page.)  Mailing Address (For receiving Road Tax Renewal Notices & Reminder Letters only)  
\_\_\_\_\_  
(Please list down all the vehicle registration numbers)  
**Block or House No**    **Floor**    &    **Unit No**    **Street Name**  
\_\_\_\_\_ # \_\_\_\_\_ - \_\_\_\_\_  
**Building Name (if any)** \_\_\_\_\_ **Postal District** \_\_\_\_\_

(E) Company Particulars  Company Name (valid ACRA printout must be submitted)  Director Name  
\_\_\_\_\_

(F) General  Birth Date \_\_\_\_\_  Salutation \*Dr / Mdm / Miss / Mr / Mrs / Ms \_\_\_\_\_  Gender \*Male / Female \_\_\_\_\_  Telephone number \_\_\_\_\_ (Home Tel No.)  
\_\_\_\_\_ (HP/ Pager No.)  
 Email Address \_\_\_\_\_  Please tick ✓ the box if you wish to receive email notification \_\_\_\_\_ (Office Tel No.)  
\_\_\_\_\_ (Fax No.)

\* Please delete accordingly. # NRIC No.: Singaporeans, Singapore PRs and Malaysians / Passport No.: Foreigners other than Malaysians  
\*\* For vehicle registered in the name of Company/Business/LLP/LP/Club/Association/Organisation

## DOCUMENTS TO BE SUBMITTED (VIA LTA COUNTERS OR FAX)

### For individual:

- Duly completed Form M19- Notification on Change of Owner Particulars
- A copy of NRIC (Singaporeans, Singapore Permanent Residents (PRs) and Malaysians) / previous and new passports (Foreigners other than Malaysians)
- For foreigners without a copy of the previous passport, any other supporting documents which states your name, previous passport number, date of birth, etc or a letter from your employer confirming that you were previously holding the old passport
- For change of name, a copy of the Deed Poll

### For ACRA-registered business firm:

- Duly completed Form M19- Notification on Change of Owner Particulars, signed by a Director / Sole-Proprietor / Partner whose name is listed in the Accounting and Corporate Regulatory Authority (ACRA) printout or a manager who is authorised, in writing, by the named Director / Sole-proprietor / Partner to sign this Form M19
- Authorisation letter from Director / Sole-proprietor / Partner to authorise manager to sign on Form M19
- ACRA printout which is valid up to 14 days from the date of issue by ACRA (not applicable if company is updating mailing address with LTA)

### **Please Note:**

1. For Singaporeans or Singapore PRs, you should report a change of address at the Immigration & Checkpoints Authority (ICA), 10 Kallang Road, #03-00, Singapore 208718 or at any police station, neighbourhood police post (NPP) or neighbourhood police centres. A sticker bearing the new address will be issued and affixed on the NRIC. Any change of address reported at ICA / NPP or Police Division HQ will be transmitted to LTA the next working day.
2. Vehicle owners who have updated their NRIC address to a foreign address or foreigners with a foreign address are required to inform and furnish LTA with a local address.
3. For businesses or companies, any change in the registered address must be reported to ACRA. The information will be transmitted to the LTA by the next working day. If there is any change in the certificate number or company name, it must be reported to ACRA and a copy of the latest ACRA printout must be produced to the LTA.
4. For foreigners who have obtained Singapore PR status or Citizenship, a copy of your passport and NRIC must be produced.
5. Asset owners may access e-Services@ONE.MOTORING ([www.onemotoring.com.sg](http://www.onemotoring.com.sg)) using their SingPass (for Singaporeans/Singapore PRs), EASY (for ACRA-registered businesses and companies that have an EASY account) or LTA-issued user ID and password (for foreigners and businesses/companies that do not have an EASY account) to update their particulars (birthdate, salutation, gender, telephone number(s) and/or email address) online.
6. Consent to the collection, use or disclosure of personal data  
We may share personally identifiable data that you have provided in this application with other Government agencies, so as to serve you in a most efficient and effective way. We will not share your personally identifiable data with other entities, except where such entities have been authorised to carry out specific Government services or in accordance with legislation under the purview of the Land Transport Authority to enable us to perform our functions or duties or to comply with any order of court or in compliance with any written law, or for the purposes of taking any action against any user for breach of the conditions of use of the Authority's electronic services.

Data provided by the Authority may be used for verification and record of your personal particulars, including comparing information from other sources, and using the information to communicate with you.